

**GOVERNMENT OF TELANGANA  
FINANCE (DCM) DEPARTMENT**

**Circular.Memo.No.826/29/A2/DCM/2017,**

**Dated:16-06-2017.**

Sub: Ban on purchase of vehicles-Procedure for hiring of the vehicles and enhancement of hire charges- Further Instructions - Issued.

- Ref: 1. G.O.Ms.No.170, Finance (W&M) Department, dt:06.07.2005.  
2. Circular.Memo.No.10783-C/321/DCM-II/2010, Dt:13-06-2012, Finance (DCM.II) Department.  
3. TR & B Dept U.O.No.6889/Tr.I(2)/2015, 25.01.2017.

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In the references 1<sup>st</sup> and 2<sup>nd</sup> cited, orders have been issued imposing ban on purchase of new vehicles by the Government Departments /Government affiliated Organizations and prescribing the procedure to be followed for hiring the private vehicles in case of extreme necessity.

2. In view of the circumstances stated by the TR&B Department vide reference 3<sup>rd</sup> cited, the issue of enhancing hiring rates was examined

3. After careful examination, the Government hereby revise the hiring charges fixed in the reference 2<sup>nd</sup> cited as indicated below which includes Petrol, Driver Bata and Maintenance charges.

Sl.No	Area	Hire Charges
1	Districts	Rs.33,000/- per month for 2,500 K.Ms
2	Greater Hyderabad Municipal Corporation,	Rs.34,000/- per month for 2,500 K.Ms
3	Delhi	Rs.35,000/- per month for 2,500 K.Ms

4. The above revised hire charges shall come into force with effect from 01.07.2017.

5. For hiring charges exceeding 2,500. K.Ms, specific sanction of Finance (DCM) Department have to be obtained through the concerned Administrative Department of Secretariat with check list and proper justification along with logbook particulars

6. The following instructions have to be necessarily followed at the time of hiring of private vehicles:

i) The private vehicles, which are registered as a Taxi can only be hired for Government duty.

ii) The Owner of the vehicle hired for Government duty should produce the pollution control certificate for every six months and Insurance certificate for every year.

iii) The owner of the vehicle hired for Government duty should produce the valid documents like permit, fitness certificate, insurance, tax etc., for applying for hire

iv) The owner of the vehicle hired for Government duty should also produce the Professional Driving License with badge of the Driver proposed to be engaged.

7. All Departments of Secretariat and Heads of Departments and all sections in Finance Department are requested to follow the above instructions. Violation of the guidelines issued from time to time may be viewed seriously by the Government.

8. The Treasury Authorities are advised not to admit the bills pertaining to hire charges in respect of vehicles whose hiring has not been concurred by the Finance Department.

**SANDEEP KUMAR SULTANIA**  
**SECRETARY TO GOVERNMENT (IF)**

To

All the Departments of Secretariat (With a request to communicate the Memo to all Organizations/Institutions under their control)

The Secretary, Public Enterprises Department (With a request to bring it to the notice of all Public Enterprises in the State)

The Secretary, Higher Education Department (with a request to inform all the Universities)

The Chairman, State Council of Higher Education.

All Heads of Departments

All District Collectors.

The Transport Commissioner, Hyderabad

The Superintendent, P.W.D. Workshop, Hyderabad

The Registrar, High Court, Hyderabad

The Registrar, Administrative Tribunal, Hyderabad

The Secretary, TS Public Service Commission; Hyderabad

The Accountant General, Hyderabad

The Director of Treasuries and Accounts, TS, Hyderabad (with a request to communicate the Memo to all DDs, ATOs & STOs under his control)

The Director of Works & Projects, TS, Hyderabad (with a request to communicate the Memo to all JDs, PAOs & APAOs under his control)

All District Treasury Officers

The Pay & Accounts Officer, Hyderabad

All Zilla Praja Parishads

All Municipalities /Municipal Corporations

All Officers and Sections in Finance Department

Copy to SF/SCs.

**// FORWARDED BY ORDER //**

  
**SECTION OFFICER**